



Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Pete K. Rahn  
Secretary

August 21, 2017

THEODORE WOOD  
WOOD IP LLC  
555 QUINCE ORCHARD RD  
280  
GAITHERSBURG, MD 20878

Re: ANNUAL REVIEW

Dear THEODORE WOOD (cert # 16-398):

We are pleased to inform you that your company is eligible to continue participation in the programs and services on the attached Programs and Services List.

Your current certification status can be found in the Maryland Department of Transportation's (MDOT) Directory of certified firms available online at <http://mbe.mdot.state.md.us/directory>. MDOT's online Directory is the official record of your firm's certification status. It is important that you review the accuracy of your listing in the Directory.

If you wish to expand the area(s) of work for which your firm is currently certified, you may request an expansion of services. The application for an expansion of services can be found at <http://www.mdot.maryland.gov/Office of Minority Business Enterprise/ExpansionCover.html> Please submit your expansion application to:

Maryland Department of Transportation  
Office of Minority Business Enterprise  
7201 Corporate Center Drive  
Hanover, MD 21076  
410-865-1309 (fax)

***Your firm must complete the annual review to maintain its certification. The OMBE will provide notification when it is time to begin the next annual review. If you have any questions regarding your certification status please contact the OMBE at 410-865-1269 or 1-800-544-6056.***

Please review the attached Minority Business Resources.

If you are not already registered with Maryland's Small Business Reserve Program and ***eMarylandMarketplace***, I strongly encourage you to learn more about these programs and complete the free, online registration at your earliest convenience.

***The Governor's Office of Minority Affairs has oversight of the State's Minority Business Enterprise Program. They help small businesses compete with confidence in the public and private sectors. They will reach out to you via email and share information about educational and business development programs. Visit their website at [www.goma.maryland.gov](http://www.goma.maryland.gov) to access procurement forecasts and connect with a wide variety of small business resources.***

Sincerely,

Sabrina Bass  
Director, Office of Minority Business Enterprise  
August 21, 2017



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CERTIFICATION NUMBER: 16-398

PROGRAMS AND SERVICES LIST

Your firm is currently certified in the below programs and services. If you have any questions or concerns regarding the below information please contact the Maryland Department of Transportation's Office of Minority Business Enterprise at 410-865-1269 or 1-800-544-6056.

**CERTIFICATION: MBE/DBE/SBE**

**NAICS CODE: 541199**

**SERVICE(S): ALL OTHER LEGAL SERVICES**